

Member Job/Internship Portal Instructions

1. If you cannot remember your password or are not a member of the NZGBA, please contact us (admin@germantrade.co.nz).
2. Once logged in you will see a summary of all CV's that we currently have loaded for applicants.
3. You can arrange the list by availability, qualifications etc as required and download CV's of those relevant to your requirements. Simply sort the table by clicking on the title.
4. A selection can be exported external file by clicking on "Export selected".
5. If you have found an applicant of interest use "Click for CV" to see the applicant's full CV.
6. Contact the applicant directly to discuss possible opportunities.
7. In the event of a successful match, please email us so we can remove this listing (jobs@germantrade.co.nz).